Art Department Senior Project Calendar 2019-2020

Items in black are dates for students registered for ART 620
Items in red are dates for students planning to register for ART 620 in Spring 2020 semester.

Fall 2019

**Week 1** Meeting with First and Second Readers to determine semester schedule.
**Sept 4, Wed.** Deadline for Kleeman Fund proposals
**Sept 11, Wed.** Notification to Students of Kleeman Awards and Senior Project funding.
**Week of Oct 7.** Updated proposal, annotated bibliography and paper outline is due to to Art Department Building Coordinator Sherry Vardaro svardaro@allegheny.edu.
**Oct 18, Fri.** Mid-term review for Fall semester senior projects
**Week of Oct 21st.** Meeting with Readers to follow-up on Mid-term review
**Oct 25, Fri.** 12:15 pm, in the Gallery. The Chair will notify students of a mandatory Gallery Meeting for all students in the Advanced and Senior Projects show to discuss space usage, equipment needs, show title and announcements. Request to install in an alternative space due at this time. Detailed timeline for installation and de-installation will be available from the Gallery Director at this meeting.
**Oct 30, Wed 30 Noon.** Proposals for Spring 2020 Senior projects due to Art Department Building Coordinator Sherry Vardaro svardaro@allegheny.edu
**Nov 4, Mon.** Senior Project proposals will be considered in the Art Department meeting. Students will be notified of their assigned readers by the end of the day. Students should ask First Readers to sign them into ART 620 for Spring 2020.
**Nov 20, Wed Noon.** Electronic versions of written materials about the Senior Projects show due to Art Department Building Coordinator Sherry Vardaro svardaro@allegheny.edu. These might include Artist’s Statement, label information, and operating instructions.
**Nov 22-24, Fri-Sun.** Students may install work for the Advanced and Senior Projects exhibit.
**Dec 3, Tues.** Opening of Advanced and Senior Projects Exhibition. The show will remain on view through Tues Dec 10.
**Dec 4, Wed.** Final date to turn in printed copies of the Senior Project Paper to First and Second Readers. Notification to First Reader of any guests to be present at the Oral Examination.
**Dec 9, Mon, 12:15 PM.** Mandatory meeting for all students doing Sr Projects for Spring 2020.
**Dec 11, Wed. (Study Day)** Oral defense of Senior Projects, times TBA.
**Dec 15, Sun.** 7 pm. All work in the Advanced and Senior Projects Exhibition must be deinstalled from the gallery spaces and equipment returned. The spaces used must be returned to their original condition. If deinstallation is not completed by this time, students may receive an INCOMPLETE for the class and their work may be discarded.
Art Department Senior Project Calendar 2019-2020

Items in black are dates for students registered for ART 620
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Spring 2020

Week 1  (Classes start Mon Jan 13) Meeting with First and Second Readers to determine semester schedule.
Jan 30, Thurs. Notification to Students of Kleeman Awards and Senior Project funding.
Feb. 27, Thurs. Updated proposal, annotated bibliography and paper outline is due to Art Department Building Coordinator Sherry Vardaro svardaro@allegheny.edu.
Mar 6, Fri. Mid-Term Review for Spring semester senior projects.
Week of Mar 9th. Meeting with Readers to follow-up on Mid-term review
Mar 27, Fri. 12:15 pm, in the Gallery. Mandatory Gallery Meeting for all students in the Advanced Projects show to discuss space usage, equipment needs, show title and announcements. This meeting is usually on a Friday at 12:15PM in the gallery, four weeks before installation. Request to install in an alternative space due at this time. Detailed timeline for installation and de-installation will be available from the Gallery Director at this meeting.

Apr 6, Mon, Noon. Proposals for Fall 2020 Senior projects due to Art Department Building Coordinator Sherry Vardaro svardaro@allegheny.edu.

April 8, Wed. Consideration of senior project proposals in Art Dept Meeting. Students notified of readers by the end of the day. Students should ask First Readers to sign them into ART 620 for Fall 2020.

April 15, Wed. Noon. Electronic versions of written materials about the Senior Projects show due to Sherry. These might include Artist’s Statement, label information, and operating instructions for installations.

April 17-19, Fri-Sun. Students may install their work for the Senior Projects exhibit.

April 21, Tues. Opening of Senior Projects Exhibit. The show will remain on view through Tues April 28 (Cook-Lahti Scholars Symposium).

April 22, Wed. Final date to turn in Senior Project Paper to First and Second Readers. Notification to First Reader of any guests to be present at the Oral Examination.

April 27, 2020, Mon. 12:15 PM. Mandatory meeting for all students doing Sr Projects for Fall 2020

April 29, Wed. (Study Day) Oral defense of Senior Projects, times TBA. Oral defense may continue through April 30, if time needed.

May 5, Tues. Noon. (last day of Final exams). All work in the Advanced and Senior Projects Exhibition must be deinstalled from the gallery spaces and equipment returned. The spaces used must be returned to their original condition. If deinstallation is not completed by this time, students may receive an INCOMPLETE for the class and their work may be discarded. NOTE: . Detailed timeline for installation and de-installation will be available from the Gallery Director.