IRS DATA RETRIEVAL TOOL (DRT) STEP-BY-STEP INSTRUCTIONS

Step 1: Go to www.fafsa.ed.gov and click 'Log In'

Step 2: Select 'Student' or 'Parent' accordingly and click 'Next'

Step 3: Click Financial Information tab and enter 2020 Parent Tax Information

Step 4: Enter which parent is making the FAFSA changes and they must use their FSA ID to continue to the DRT

Step 5: Read discloser and then click 'Proceed to IRS Site'

Step 6: Click 'OK' to continue

Step 7: Click 'OK' that you understand you are visiting a government site and for authorized use only

IRS.gov

Return to FAFSA | Log Out | Help

Español

Get My Federal Income Tax Information

See our Privacy Notice regarding our request for your personal information.

Enter the following information from your 2019 Federal Income Tax Return. ❓   Required fields *

First Name *	First
Last Name *	
Social Security Number *	
Date of Birth *	
Filing Status * ❓	

Message from webpage

⚠ THIS U.S. GOVERNMENT SYSTEM IS FOR AUTHORIZED USE ONLY!
Use of this system constitutes consent to monitoring, interception, recording, reading, copying or capturing by authorized personnel of all activities. There is no right to privacy in this system. Unauthorized use of this system is prohibited and subject to criminal and civil penalties, including all penalties applicable to willful unauthorized access (UNAX) or inspection of taxpayer records (under 18 U.S.C. 1030 and 26 U.S.C. 7213A and 26 U.S.C. 7431).

[OK]

Address - Must match y...
Street Address *
P.O. Box (Required i...
Apt. Number (Requir...
Country *
City, Town or Post O...
State/U.S. Territory *   Select One ▼
ZIP Code *

Select the button below to exit the IRS system and return to your FAFSA.

By submitting this information, you certify that you are the person identified. Use of this system to access another person's information may result in civil and criminal penalties.

[Return to FAFSA]   [Submit]

Step 8: Enter parent information in the blank fields EXACTLY as printed on parent's 2020 Tax Return and then click 'Submit'

IRS.gov

Return to FAFSA | Log Out | Help

Español

Get My Federal Income Tax Information

See our Privacy Notice regarding our request for your personal information.

Enter the following information from your 2019 Federal Income Tax Return. ❓   Required fields *

First Name *	
Last Name *	
Social Security Number *	*** - ** -
Date of Birth *	01 / 01 / 1999
Filing Status * ❓	Married-Filed Joint Return ▼
Address - Must match your **2017** Federal Income Tax Return. ❓	
Street Address *	4050 alpha rd test
P.O. Box (Required if entered on your tax return) ❓	
Apt. Number (Required if entered on your tax return)	
Country *	United States ▼
City, Town or Post Office *	farmers ranch
State / U.S. Territory *	Texas (TX) ▼
ZIP Code *	75244

Select the button below to exit the IRS system and return to your FAFSA.

By submitting this information, you certify that you are the person identified. Use of this system to access another person's information may result in civil and criminal penalties.

[Return to FAFSA]   [Submit]

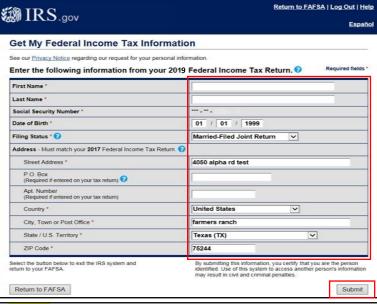**Step 9**: Check the first small box to give the IRS permission to transfer data into FAFSA and then click 'Transfer Now' icon

IRS.gov

Return to FAFSA | Log Out | Help

Español

2019 Federal Income Tax Information

Based on the information you provided, the Internal Revenue Service (IRS) located your income tax return. With your permission below, the IRS will securely transfer your tax information to the U.S. Department of Education (ED) to populate any applicable FAFSA® questions.

For your protection, the IRS will not display your tax information and will further encrypt any tax information transferred using the IRS DRT; therefore, ED is unable to display your tax information on your FAFSA form.

The data retrieved from your tax return is limited to the items listed below as you reported to the IRS:

Tax Year	Type of Return Filed	Untaxed Pensions
Name(s)	Adjusted Gross Income	Untaxed IRA Distributions
Social Security Number	Income Earned from Work	Tax-exempt Interest Income
Filing Status	Income Tax	IRA Deductions and Payments
IRS Exemptions	Education Credits	Status of Amended Returns Received

Refer to your tax records if you have a question about the values you reported.

🖨 Print this page for your records before choosing an option below.

Transfer My Tax Information into the FAFSA Form ❓

☐ The tax information provided to fafsa.gov will populate the answers to the appropriate FAFSA questions. After the FAFSA questions are populated, your IRS session will end, and you will return to your FAFSA form. Check this box if you are choosing to transfer your information.

[Transfer Now] ❓

Do Not Transfer My Tax Information and Return to the FAFSA Form ❓

☐ By clicking the "Do Not Transfer" button, you are choosing not to transfer your tax information electronically. Your IRS session will end, and you will return to your FAFSA form.

[Do Not Transfer] ❓

Step 10: Click 'Next' after seeing information successfully transferred

Parent IRS Info

Student Demographics ✓ — School Selection ✓ — Dependency Status ✓ — Parent Demographics ✓ — Financial Information ✏ — Sign & Submit — Confirmation

PARENT INFORMATION

What type of income tax return did your parents file for 2019? ❓
Transferred from the IRS

What was your parents' adjusted gross income for 2019? ❓
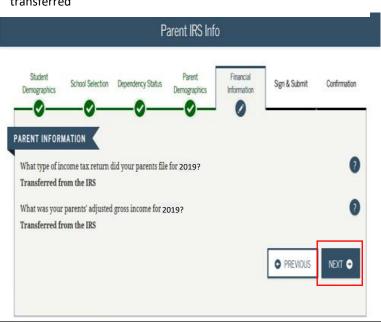Transferred from the IRS

[◄ PREVIOUS]   [NEXT ►]

Step 11: Enter 2020 individual earning amounts for each parent (if applicable) and then click 'Next". Answer remaining income questions on following screens

Parent Income from Work

Student Demographics ✓ — School Selection ✓ — Dependency Status ✓ — Parent Demographics ✓ — Financial Information ✏ — Sign & Submit — Confirmation

PARENT INFORMATION

How much did your Parent 1 (father/mother/stepparent) earn from working (wages, salaries, tips, etc.) in 2019? ❓
$ 20,000 .00

How much did your Parent 2 (father/mother/stepparent) earn from working (wages, salaries, tips, etc.) in 2019? ❓
$ 15,000 .00

[◄ PREVIOUS]   [NEXT ►]

Step 12: Click 'Provide Signatures for both Student and Parent. Then submit your FAFSA and log-out

Signature Status

Student Demographics ✓ — School Selection ✓ — Dependency Status ✓ — Parent Demographics ✓ — Financial Information ✓ — Sign & Submit ✏ — Confirmation

ℹ Both you and a parent need to sign your FAFSA.

Only sign for yourself. If you and your parent are not together, one of you can sign, save the application and then exit. Give the "save key" to the other person who can log in with it and sign and submit the FAFSA.

Be sure not to mix up your and your parent's FSA IDs when signing.

Student Signature Needed ✒	Parent Signature Needed ✒
Signature Status: **Unsigned**	Signature Status: **Unsigned**
[PROVIDE STUDENT SIGNATURE ✏]	[PROVIDE PARENT SIGNATURE ✏]

[◄ PREVIOUS]