

Allegheny College Grant Proposal Endorsement Form Questions

PLEASE DO NOT COMPLETE THIS DOCUMENT

To give you an idea of what to expect on the electronic Grant Proposal Endorsement Form, this document lists the questions that are included. Please note that the questions below are not meant to be a list of requirements that are necessary to submit a proposal; they are meant to make sure we have all the necessary information we need prior to submitting a proposal.

Please complete the form by clicking [here](#).

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Principal investigator/project director (PI/PD)

Department, phone, email, today's date

Proposal title, proposal deadline

Type of proposal

- New (full)
- New (preliminary)
- Renewal
- Resubmission

Funder and link to grant program website

Funding source

- Federal government
- State government
- Private foundation
- Corporation
- Organization
- Other

Purpose (check all that apply)

- Research
- Equipment
- Instruction/curriculum
- Leave support
- Other

Are a financial or in-kind match or cost share required? If financial or in-kind match or cost share are NOT required, are you planning to include a voluntary match?

Does the proposal involve a subaward?

Will foreign travel be involved (including for dissemination)?

Are you requesting funds for course release time?

Does the proposal involve funding for any existing or new faculty or staff positions?

Do you plan to work with anyone outside Allegheny (e.g., an external collaborator or someone who will provide a service as part of your project)?

Does the project involve students in any way?

Does your project require you and/or your student(s) to conduct research during the summer?

Are any additional costs (fringe benefits, housing, travel, etc.) for faculty, staff or students included or incurred as part of this project in addition to wages?

Will any family members directly or indirectly benefit from this proposal?

Does the proposal include funding for equipment?

Does the proposal involve the purchase of computers, software, third-party information or technology services including cloud services, internet access or help from the Information Technology Services office?

Are there any facilities or renovated space requirements associated with this project?

Does the proposal include plans to use on-campus space for a program or event?

Does the project involve human subject or vertebrate animal research?

Does the project involve rDNA, biohazards, radioactive materials, radiation-producing equipment or generation of hazardous waste?

Is the PI/PD debarred, suspended or otherwise excluded from covered transactions by any federal department or agency?

Is the PI/PD delinquent on any federal debts?

Has anyone lobbied the federal government for this proposal?

Are all named participants in compliance with Allegheny College's Drug-Free Workplace Policy?

Note for those applying for an NSF grant: You will need to review information about NSF's sexual harassment policy and acknowledge that you are aware of it.

Have you notified your department chair or supervisor about this proposal and have you shared a copy with him/her?

Please send the following items to the Foundation & Corporate Relations Office at fcr@allegheny.edu.

- Draft proposal or one-page summary that provides an overview of the project's rationale, goals and activities in language understandable to an educated lay audience.
- Budget that will be submitted with proposal or detailed multi-year budget summary.
- Conflict of Interest Investigator Financial Disclosure Statement form (required for proposals to federal agencies). See <http://sites.allegheny.edu/foundations/proposals/conflict/> for information about Allegheny's Financial Disclosure Policy and a link to the form.

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If you have any questions about the endorsement form, please contact the Foundation & Corporate Relations office at fcr@allegheny.edu or 814-332-3864.