ALLEGHENY COLLEGE
BENEFIT SUMMARY FOR PART-TIME EMPLOYEES

Note: The following statement of benefits for Allegheny College part-time employees represents a summary only. The statements below are in effect as of July 1, 2018, and are subject to change. For more detailed information, contact the Human Resources Office at 332-2312, Room 215, Bentley Hall or visit the Human Resources Web page at http://sites.allegheny.edu/hr/synopsis-of-benefits/.

Tax Deferred Annuity Plan (Supplemental Retirement Annuity - SRA)

Effective Date: Eligible the first day of the month following hire date.

Carrier: TIAA/CREF

Employee contributions can be made on a pre-tax basis; there is no match to the SRA. If interested, you can enroll on-line by going to the following Tiaa-Cref Website to download the forms:
https://www.tiaa.org/public/tcm/allegheny/home

Summary plan documents for the Supplemental Retirement Annuity can be found at:
http://sites.allegheny.edu/hr/forms/#retirement

Employee Personnel Policies & Handbooks

The Employee Personnel Policies and Handbooks can be viewed at the following Web site:
http://sites.allegheny.edu/hr/employee-handbooks/

Miscellaneous

Employee I.D. cards are available through the Security Office. Your I.D. card provides library privileges, bookstore discounts, use of Wise Center Sport facilities, and discounts at participating local restaurants. Parking Permits are also available through the Security Office located in the Observatory Building.

Please review additional benefits and opportunities that are available to employees by visiting:
http://sites.allegheny.edu/hr/synopsis-of-benefits/